



P&F Minutes

Wednesday 20th March 2024, 7:00pm

In attendance:

P&F Executive – Vanessa Raynor, Val Peten, Kristie Morrison and Randall Ng

School Rep – None

Parent Reps – All year rroup represented from 3K, 4K, Y1, Y2, Y3, Y4, Y6 (except PP and Y5)

1. Welcome / Meeting Opening:

Vanessa officially opened the meeting at 7:02pm

2. Opening Prayer:

Val Peten

3. Apologies:

Joanne Lim, Melissa BR, Tammy, Ben, Lauren D'Souza, Renee King, Jackie Wong

4. Acceptance of minutes of previous meeting

Motion: That the minutes of that meeting held on Wednesday 20 March 2024 be adopted as a true and correct record of the meeting.

Mover: Vanessa Raynor

Seconded: Vanessa Franchina

There being no objections, the minutes were approved.

5. Reports:

5.1 Correspondence Register

- Better choice fundraising (slime, cookies, glow sticks)
- Hewitt Studios Photography (donations)
- Cadbury Fundraising
- Design a brick

5.2 Principal's Report

- No report

5.3 Treasurer's Report

Opening Balance brought down from March 2024.	\$55,538
Income	
Welcome event.	413
New Family Levies	375
Less Expenses:	
Welcome Event	5,131
Mothers Day	669
New Baby	35
Affiliation Fee	1529

Closing Balance \$48,962

5.4 Parish Report

- No report
- Easter services next week, timings of services to go in newsletter
- 26th April - Parish renewal, revitalise and new ideas, relaunch childrens liturgy (trial Saturday night), expressions of interest to seek feedback of what people may like

6. General business

6.1 Welcome Event Brief

- Successful event, hard to secure reliable vendors
- Apologies for icecream that didn't show up
- Live music was a big hit along with the animal farms
- Hoping to secure an eftpos machine (squares are not working, Elaine to help)
- Feedback: 3 face painters was efficient

6.2 Revised handbook

- Main change is the way we communicate, removal of emails and continue usage of Whatsapp, admin on Whatsapp has decent controls, also looking into Telegram.
- Assumed that if you want to be on the Friendship List then you would be ok being added on Whatsapp
- Friendship List can be distributed via Whatsapp
- Provide admin message Whatsapp rules (could be pinned to the group)
- Checklist at beginning of year:
 - remove the admin from previous year

6.3 Yr 6 Graduation Funds

- We provide \$1800 plus charge \$45 per head to attend, rest of funds come from fundraising.
- Considering if we continue to donate \$1800 towards this going forward.
- Bake sale on Monday, please encourage class groups to support

7. Events:

7.1 Outdoor movie night

- Secured Free Screen Hire for screen and popcorn machine at a great cost \$660
- Food truck is \$250
- Prizes have all been sponsored
- Setting up screen to have least sound and light impact to Parish
- Food orders are closing later tonight
- Movie tickets can be purchased right up to the event
- Current movie tickets sold 218 tickets
- Hoping for \$1000 profits

7.2 Easter colouring in

- Finished today, judging tonight
- Announced at assembly on Friday
- Presents wrapped

7.3 Mothers day stall – 8th/9th May

- Purchased all items so far from Temu and catalogues
- Woolworths Mt Pleasant donated guess the lollies and chocolates
- Bunnings giving donations e.g. succulents
- Working out prices

8. Next Meeting:

- 15th May

Vanessa closed the meeting at 7.30pm.